



PROVOST AND SENIOR
VICE PRESIDENT FOR
ACADEMIC AFFAIRS AND
STUDENT SUCCESS

Shuster Hall, Room 379
250 Bedford Park Blvd West
Bronx, NY 10468

Phone: 718-960-8222
Fax: 718-960-8042
www.lehman.edu

Provost Computer Refresh Initiative

January 26, 2020

Dear Colleagues,

As you recall, the President and I allocated an additional \$150,000 to accelerate the refresh of computers within Academic Affairs. In the early winter, each school developed a listing of priority needs with an eye towards replacing older computers and advancing our teaching, learning, and research mission.

We do not yet have final costs, as the procurement process is at an early stage. However, working with the IT division, I am pleased to report that we expect to be able to support nearly 90% of the requests, the remainder of which will receive priority attention over the next year. Here is what each school requested, which totals 124 new computers:

SOE	22
HS2N	25
A&H	37
NSS	40

With the assistance of the Procurement office, we hope to receive bids by mid-March and issue a purchase order thereafter. The computers will likely be received in the April time-frame, at which point we will start the distribution process, which should be complete by next semester.

I also wish to remind colleagues that in late March, we will also launch the migration to the new email system using Microsoft Office 365. More than just email, Office 365 will provide us with more contemporary ways to collaborate.

Please feel free to let me know if you have any questions.

Thank you.

Sincerely,

-P

Peter O. Nwosu, Ph.D.
Provost and Senior Vice President of Academic Affairs and Student Success

