

MINUTES
Graduate Studies Committee
September 11, 2013

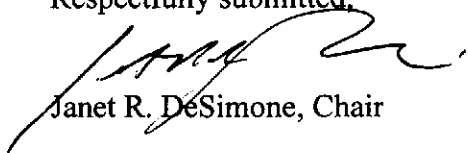
Present: Associate Provost Whittaker; Professors DeSimone, Georges, Peloso, Smith Gabig; Ms. Worth, Director of Graduate Studies.

- 1) The meeting was called to order at 11 a.m.
- 2) The committee approved the minutes from the May 2013 meetings.
- 3) The committee welcomed Associate Provost Whittaker as a new member of Graduate Studies. He gave the committee some background on the recent academic program/structure changes regarding curriculum. One of the main goals of the new structure is to improve communication regarding curricular matters and streamline the process for ensuring that approved changes are reflected in the smart catalogue in a timely fashion.
- 4) The committee elected Professor Smith Gabig to the Ad Hoc Committee on Academic Structure.
- 5) The committee also discussed a possible representative to sit on the Ad Hoc Committee on Student Evaluations, but the committee has not made a final decision on who should be elected to this committee.
- 6) The committee still had questions/issues regarding the following proposal, so they decided to hold off on an approval, so that Prof. DeSimone could reach out to the department:

Health Sciences

- New Course: PHE 725
- 7) Professors Brown and Lebbon provided constructive feedback on the proposal electronically, prior to the meeting.
 - 8) The meeting adjourned at 11:50 a.m.

Respectfully submitted,


Janet R. DeSimone, Chair