

## MINUTES

Graduate Studies Committee

November 13, 2013

Present: Associate Provost Whittaker; Professors Brown, DeSimone, Georges, Peloso; Ms. Worth, Director of Graduate Studies.

- 1) The meeting was called to order at 11 a.m.
- 2) The committee approved the minutes from the October 16, 2013, meeting.
- 3) The committee unanimously elected Prof. Lebbon to the senate's ad hoc committee on student evaluations.
- 4) The committee approved the following proposals and are sending them to the senate for approval, pending revisions:

*Environmental, Geographic and Geological Sciences*

- New courses: GEO 528 and GEP 699

*Health Sciences*

- New courses: PHE 716, 725 and 730
- Change in degree requirements: MPH program

*Early Childhood and Childhood Education*

- Multiple course changes (prerequisites and corequisites)
- Change in degree/program requirements (new NYSED certification testing requirements): MEd Program in Early Childhood Education (B-Grade 2) and Bilingual Extension (B-Grade 2)
- Pass/no pass grading basis for student teaching seminars

*Middle and High School Education*

- Multiple changes in degree/program requirements (new NYSED certification testing requirements)
- Pass/no pass grading basis for student teaching seminars

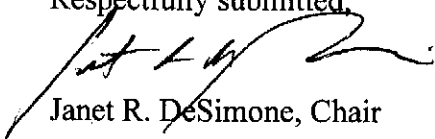
- 5) Professors Smith Gabig and Lebbon provided constructive feedback on the proposals electronically, prior to the meeting, and both voted to approve the above proposals.
- 6) The committee discussed the functions of the graduate studies committee and the need for an addition to the functions of the committee under the Senate Bylaws. We recommend adding a fifth function:

- v. Hears appeals from individual students, taking care to safeguard the confidentiality of individual cases.

Additionally, under this function, a subcommittee will be formed to review the appeals. The subcommittee will be comprised of the following: two faculty members from the graduate studies committee; the director of the office of graduate studies (also a member of the graduate studies committee); and when an appeal warrants clarification, a representative from the office of the vice president of student affairs.

7) The meeting adjourned at 12:15 p.m.

Respectfully submitted,



Janet R. DeSimone, Chair