

MINUTES
Graduate Studies Committee
September 16, 2015

Present: Vice Provost Becker; Professors Bryant, DeSimone, Haghghat, Mazza and Smith Gabig

- 1) The meeting was called to order at 9 a.m.
- 2) The committee approved the minutes from the meeting on April 29, 2015.
- 3) The committee welcomed its two new members: Profs. Salita Bryant (English) and Elhum Haghghat (political science).
- 4) The committee also congratulated Vice Provost Becker on his official new position. The committee members look forward to continuing to work with him on this committee and in his administrative role at Lehman.
- 5) In the absence of a quorum, the committee discussed proposals from the following departments and decided to send them to the senate for approval, pending specific revisions for some proposals:

Department of History

- Course changes: HIE 725; HIE 735; and HIU 740

Department of Earth, Environmental and Geospatial Sciences

- Course changes: GEO 640

Department of Music

- New course: MST 780 (There was a problem with this course not being "on the books," even though it has been offered, so it has been submitted as a new course to ensure that the course is entered and made active.)

Department of Health Sciences

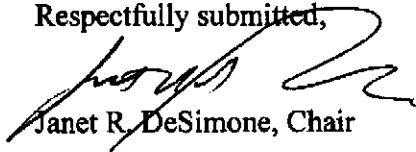
- Course changes: PHE 600, PHE 606, PHE 701, PHE 703, PHE 702, PHE 770, PHE 790

- 6) The proposals submitted by the Department of Speech-Language-Hearing Sciences were not reviewed, since the department needs to confirm that all of the courses submitted actually need to be withdrawn.
- 7) Prof. Bryant raised an interesting and important issue about the difference between requesting "outcomes" and "objectives" on the "new course" proposal template. The committee members discussed these assessment terms at some length. The discussion concluded with Vice Provost Becker agreeing to find out if the proposal

templates can be revised or if this format is required by CUNY - exactly as is. The committee members feel as if some items on these templates could be removed or revised.

- 8) Lastly, once again, the committee discussed the need to replace positions in the Office of Graduate Studies. The committee was hopeful after receiving notification that Mr. Finger was assuming the leadership role in the Office of Graduate Studies, but there still is a critical need to increase staffing in his office.
- 9) Please let the minutes reflect that although Prof. Peloso could not attend the meeting, she did provide Prof. DeSimone with feedback on the proposals prior to the meeting.
- 10) The meeting adjourned at 10 a.m.

Respectfully submitted,



Janet R. DeSimone, Chair