

MINUTES  
Graduate Studies Committee  
November 15, 2017

Present: Vice Provost Becker; Director Finger; Student Representative: Azeem; Professors DeSimone, Kennelly, Mazza and Smith Gabig; Guest: Ms. Sanchez (graduate student)

- 1) The meeting was called to order at 11 a.m.
- 2) The committee approved the minutes from the meeting on October 18, 2017
- 3) The committee welcomed Prof. Edward Kennelly, who is a new graduate studies member and thanked him for devoting his time to the work of the committee.
- 4) Ms. Sanchez was present again, as a guest who was observing the meeting as part of a class assignment in her graduate program.
- 5) Since there was a quorum, the committee officially is recommending approval of the proposals from the following departments (pending requested revisions) and is sending them on for senate approval:

Department of Health Sciences

- New Advanced Certificate Program in Health Education (18 Credits) (leads to NYS certification in health education)
- Course change: DFN 621

Department of Biological Sciences

- Creation of MS degree from a track in the existing MA degree
- Degree changes: MA, Biology

Department of Languages and Literatures

- New courses: IRI 701 and IRI 781

- 6) Director Finger notified the committee about the undergraduate faculty agreement to submit final grades (through CUNYfirst) no later than December 27, 2017, for the fall 2017 semester. The committee unanimously endorsed this agreement for all graduate-level courses, as well.
- 7) Ms. Sanchez raised the issue about graduates being called by name at Lehman's commencement exercises. Vice Provost Becker explained that a committee has been charged with examining various options for commencement that will allow for more personalized recognition of Lehman graduates. Although the June 2018 ceremony most likely will remain unchanged, the committee is exploring possible changes for future ceremonies.
- 8) The meeting adjourned at 12 p.m.

Respectfully submitted,

  
Janet R. DeSimone, Chair