Lehman College Senate Library, Technology and Telecommunications Committee
Minutes – September 13, 2010

Attending: Jim Carney (Acting Chair), Susan Markens, Wayne Halliday, Raymond Diaz, Kenneth Schlesinger, Lu Ming, Alevtina Verbovetskaya, Marvin Bennett (Student Government), VP-CIO Ronald Bergmann, John Dono (IT)

Meeting called to order at 3:35 PM in Library Conference Room.

1. Adoption of Minutes of April 19, 2010 Meeting
       Shelved until next meeting due to lack of voting quorum.

2. Chair Election
       Shelved until next meeting due to lack of voting quorum. Jim Carney will continue in acting capacity until a vote can be held.

3. Discussion of Goals for 2010-2011 academic year.   J. Carney requested that Committee members consider Goals for the upcoming academic year. Items should be sent to Acting Chair for preparation of discussion at next meeting.

4. Introduction of VP-CIO Ronald Bergmann
       a. Ron Bergmann introduced himself and discussed his goals and objectives for Information Technology services.
       b. His priorities include:
             i.   Review of current policies and procedures for campus IT, including acquisition of consulting services to develop a strategic IT plan for the College
             ii. Reinforce accountability and transparency in IT services
             iii. Introduce Digital Asset Management system
             iv. VP Bergmann offered his cooperation and assistance to Committee in order to maintain communication with College Senate

5. Review of August launch of new College website
       a. VP Bergmann discussed soft launch of newly designed Lehman homepage and website
       b. New site is designed to be more contemporary and to facilitate incorporation of audio and multimedia, as well as being flexible to meet varied needs of different Divisions and Departments. J. Carney commented that Journalism, Communication and Theatre has launched a Multimedia Journalism Facebook page, as well as a page for video content on Lehman's YouTube and iUniversity sites. VP Bergmann indicated that there needs to be coordination across the campus as social media sites are rolled-out and that new design of the site will facilitate ease in navigation between these elements.
       c. No problems were reported with rollout of the site.

6. Impending LDAP Password change
       a. Concern was raised by S. Markens over imminent rollout of new LDAP password change policies implemented around September 23rd. Informal surveys indicated widespread lack of understanding of this issue. (In accordance with CUNY's IT security policy, all faculty, staff, and students must change their passwords every 90 days).
       VP Bergmann explained such a policy is standard security operating procedure in most corporate and government institutions. It was recommended to increase outreach through e-mail notices and voicemail announcements. Further, faculty should be urged to announce to their classes and through Blackboard e-mails, so that students – who don't always check their Lehman e-mail address – are

informed of the policy change.   VP Bergmann indicated his staff would take such steps and keep the Committee informed.

7. Request from Online Learning

      a. Associate Provost for Online Learning Rob Whittaker requested that the Committee consider jointly working with his group to survey and assess the use of eBooks and online technologies as used in all courses.

      b. Chief Librarian K. Schlesinger said a Call for Proposals was distributed last year for use of eBooks. Around a dozen were funded throughout the University. He offered to share Lehman's unfunded Proposal with the Committee.

      c. J. Carney suggested creation of a Subcommittee with members of SenLIT Committee and library faculty.   VP Bergmann offered participation from IT.

8. Problems with Library Catalog Database

      a. Chief Librarian Schlesinger reported an extreme slowdown in performance the CUNY+ library catalog. CUNY CIS has yet to offer a clear explanation for this occurrence. Recently, it has begun to run more efficiently. However, Council of Chief Librarians will draft memo urging CUNY CIS to implement redundancies and system control to prevent this from happening in the near future.

9. Student Participation on the Committee

      a. Acting Chair Carney welcomed Marvin Bennett, Chair of Student Conference, and encouraged him to solicit active and full participation from student members. A slate of Nominees will be presented at the next Senate meeting, and he hoped more student representatives would attend the October meeting.

10. Next meeting tentatively scheduled for October 18th at 3:30 PM in either Library Conference Room or Multimedia Center Conference Room in Carman Hall.

Meeting adjourned at 4:35 PM.

Respectfully submitted,

James Carney
Acting Chair