

LEHMAN COLLEGE

Senate Assessment Committee

Meeting Minutes

October 24, 2022

1:00-2:30 p.m.

Present: Tomohisa Hattori, Evan Senreich, Devrim Yavuz, Gary Ford, Ameeta Persaud, Victor Brown, Donald Sutherland, Tameka Ridley, Keisha Ramirez, Mindy Collette, Katelyn Angell, Joseph Fera

The meeting was called to order at 1 p.m.

- 1) Approval of meeting minutes
- 2) Introduction of Committee Members and expectations
- 3) Discussions on previous Assessment Committee, what are the ramifications moving forward: i) Dropbox and how will new documents/data be uploaded into new Watermark product; ii) how to collect data; iii) feedback on assessment plans; and iv) next steps
- 4) Discussion on Functions of Assessment Committee (facilitated by Joseph Fera as Governance Committee Chair).
 - Lehman's By-laws are flexible, there are no mandates per se
 - Review Middle States findings on Assessment, what was problematic and how are we going to fix it?
 - Review what other CUNY schools are doing, do they have Senate Assessment Committees?
 - Review pros/cons of previous ad hoc committee.
- 5) Current Issues/Updates:
 - Assessment Plans due next week
 - Do we have a system in place?
 - Learning Outcomes/Goals
- 6) Course of Action:

- Review Middle States Report
- Current status of MSCHE for Lehman College
- Programmatic Learning Outcomes, is there a uniform practice to make them visible?
- Sub-Committees on Learning Outcomes/Goals
- As per Victor Brown, Middle States recommended that a Senate Assessment Committee (previous ad hoc) be formed in order to have discussions and plans around assessment
- Feedback from ad hoc committee?

7) Next Steps

- Devrim Yavuz and Gary Ford will draft an email to CUNY colleges regarding the work of Assessment Committees and/or how they addressed Middle States recommendations.
- November 21st meeting to provide Senate with our plans for the December 7, 2022 meeting.
- Donald Sutherland (Office of Assessment) will provide us with Middle States expectations and ad hoc meeting minutes
- Creation of sub-committees

The meeting adjourned at 2:25p.m.

Respectfully submitted,
Ameeta Persaud