Library, Technology, and Telecommunications Committee

Meeting Date: March 4th, 2015 at 11AM/Library Conference Room

Attendance: Stephanie Arriola, Stephen Castellano, Raymond Diaz, Anna Luerssen, Susan Markens, Lauren McCarthy, Merrill Para, Scott Saccomano, Kenneth Schlesinger,

Excused: Ron Bergmann, John Dono, Vincent Sandella

Approval of Minutes: Minutes from the meeting of February 11, 2015 were approved.

The next meeting is scheduled for April 15th at 11:00am

Meeting Agenda

Guest Presentation: Office of Disability Services

A presentation and discussion was given by members of the Office of Disability Services: Merrill Para, Director, Lauren McCarthy, CUNY Leads Counselor. Office of Disability Services and Stephanie Arriola, Manager of The Assistive Technology Lab. The Office of Disability Services serves more than 350 Lehman students every semester. Recently, the Office of Disability Services hosted a STUDENT SHARE PROGRAM. The program invited students to speak about their experience with technology and the applications that they use. The Office of Disability Services provides services to students with a wide range of disabilities. Between 12 and 15% of the students served are Graduate students. Student population is generally a few years older than the average Lehman student. Retention and Student Satisfaction rate is very high. All services are strictly confidential.

➢ There is a significant effort CUNY-wide to become more compliant to the needs of our disabled student community.
➢ A Task Force has been formed by University CIO to address the areas that need specific attention.
➢ Funding is available from CUNY Central to work towards improved compliance
➢ The Office of Disability Services is sponsoring a film series as part of the NY Disabilities Film Festival. There will be screenings on March 17th and 18th in The Music Building and Faculty Dining Room. Please call the office at x8441 for additional details.

Among the items students' reported was:

➢ Some material posted on Blackboard are not accessible to the students because they are posted as scanned images and not documents. Adobe Acrobat has a feature allowing the

document to be read to students with visual impairments. Stephanie Arriola said that she is available to faculty to assist in the process of creating accessible documents for students.

➢ If possible, Instructors are requested to provide students requiring services PowerPoint presentations before class for student review.

➢ In order to create more awareness of what The Office of Disability Services does, the Office should take part in New Faculty Orientation and Chairman's Workshops.

Division of Information Technology Report

The Division of Information Technology is pleased to announce a pilot of a CUNYfirst Student Summary for advisors and students. Among the items included in the dashboard summary are:

➢ Academic Standing
➢ CUNYfirst membership in groups, i.e. Adult Degree Program, Veterans, etc.
➢ CUNYfirst Indicators
➢ Financial Aid Summaries

IT estimates that the CUNYfirst Student Summary will be available for use later in the Spring 2015 semester. Most of the information is currently available in CUNYfirst.

Lehman One Access continues to gain popularity among students with more than 500 logins each day. Lehman One Access is also now available for use by Faculty and Staff. Faculty and Staff needing assistance in configuring the One-Access tool should contact the College Help Desk.

The Lehman College magazine, *Lehman Today*, will soon be available in an online edition. Articles from the Online Edition of *Lehman Today* are easily shared on social media such as: Facebook and Twitter.

The Tech Fee Committee process is almost complete for 2015. The Tech Fee Committee reviewed the proposals that were submitted. The accepted proposals will be forwarded to President Fernandez for approval. The Tech Fee Committee wishes to thank everyone for their submissions.

Library Report

Chief Librarian Kenneth Schlesinger reported that the Library conduct a pilot program utilizing e-textbooks for a Management Course in the Fall 2015 semester. Resources Across The Curriculum is being introduced at Lehman College. Among the main strong points of the program are:

➢ Faculty presentations on the research process
➢ Highlight research that is being done by Lehman College faculty
➢ Empower the students have a better understanding of the research process

The library seeks to acquire additional technology for students. The library seeks to add two additional book scanners for students. The book scanners are very popular among students. In addition, the library is seeking funding for tablet style computers.

The Library will be holding a celebration and reception for the acquisition of the Albert Bermel and Maxine Greene Collection. The reception will be held Tuesday, March 24th from 3:30-5:30 in the Library Gallery.

> ➢ The Green Collection contains over 1,400 Education, Literature, Literary Criticism, Philosophy and Poetry books.
> ➢ The Bermel Collection consists of 2,000 books on Dramatic Literature, Film Studies, Theatre Criticism and Manuscripts.

Online Education Report

Stephen Castellano reported the Office of Online Education at Lehman College has launched a new website. The web address is: lehman.edu/lehman-online. The Office of Online Education is pleased to announce the launch of The RN to BS Online Program. The program has received approval from the New York State Department of Education and will begin in the Fall 2015. Students entering this fully online program will complete 37.5 credits of Nursing Courses and the balance of the courses will be in the five Flex-Core and STEM Variant courses. Among the entrance requirements are: Associates Degree from an Accredited College and NYS RN License.

Next Meeting: Wednesday, April 15th at 11 am in The Library Tree House

Respectfully submitted,

Stephen Castellano, Chair