

MINUTES
Graduate Studies Committee
February 1, 2023

Present: Registrar Rosario; Deputy Director Ali; Professors Bamshad-Alavi, DeSimone, McGovern, Samuel and Seiger-Gardner; Student Representatives MacDonna and Seeram

- 1) The meeting was called to order at 11 a.m.
- 2) The committee approved the minutes from the meeting on December 7, 2022.
- 3) The committee discussed and approved proposals from the following departments and decided to send them to the senate for final approval:

Department of Early Childhood and Childhood Education

- Addition of distance education format: Advanced Certificate, Bilingual Extension Birth-Grade 6

Department of Exercise Sciences and Recreation

- Degree changes: M.S., Human Performance and Fitness
- New course: EXS 620

Department of Management & Business Innovation

- Degree changes: M.S., Business Administration
- Course changes: MSB 721, 722 and 723
- New course: MSB 724

Department of Middle and High School Education

- Course change: ESC 511
- New degree program: M.S.Ed., Computer Science Education
- New certificate program: Advanced Certificate, Computer Science Education – distance education format only
- Addition of distance education format: M.S.Ed., Computer Science Education
- Addition of distance education format: Advanced Certificate, Bilingual Extension 5-12
- Degree and program title changes: M.A., Spanish Teaching, 7-12
- Degree and program title changes; adding missing program to bulletin: M.A. Spanish Teaching 7-12 (Trans B)

- 4) The committee discussed and approved the following informational item:

A resolution for CUNY's Board to authorize Lehman College to charge an annual program fee for the Ed.D. Program in Organizational Leadership, Development and Change

- This program fee was already approved by Lehman governance, by CUNY's Board and by NYSED but Lehman was asked to review the fee again.
- 5) The committee reviewed the comments, from the Governance Committee, on the suggested revisions Graduate Studies submitted after being asked to review and suggest revisions to the committee's bylaws. The Graduate Studies Committee wants to emphasize the importance of ensuring that the administrative representative has a deep understanding and knowledge of registrar processes and procedures, and perhaps, should be from the registrar's office. The committee continues to request that some language be added to the bylaws to document this. Further, the committee continues to request that a representative from the Office of Graduate Studies be added as an official member of this committee. In addition to curricular matters, the Graduate Studies Committee is charged with working with the Office of Graduate Studies to define, develop, review and approve policies. The committee believes having a voting member from this office is important and firmly supports such a change in the bylaws.

The meeting adjourned at 12:30 p.m.

Respectfully submitted,



Janet R. DeSimone, Chair