

Lehman College
The City University of New York
Minutes of the Meeting
December 11, 2019, 2 p.m., Shuster B018
Campus Life and Facilities Committee on Curriculum

Present: Rene Rotolo; Jen Collett; Carole Baraldi; Natasha Nurse-Clarke; John Ongley; Dionna Davis

1. Welcomed Natasha Nurse-Clarke to the meeting and provided her with updates re: meetings from October and November 2019
2. Jen Collett discussed concerns that Merrill Parra, Student Disability Services, addressed in a meeting with her on 11/11/19:
 - a. Rene Rotolo will send an email blast re: the Access-A-Ride pick up points at the beginning of each semester
 - b. Rene Rotolo will contact IT/Media Services to discuss putting the PDF on Lehman's website via 'link to campus life' or 'quicklinks'
 - c. In regard to creating a bus shelter on Goulden St. where they will break ground for the new nursing building that will begin in Spring 2020 semester, this cannot happen now because the final plans have already been approved. Although, this may be a possibility once construction is complete.
 - d. Increasing the amount of 'touch to open door' wheelchair access into the buildings – the committee needs more information in terms of where the Student Disability Services would like them? Which buildings? What entrances?
 - e. Fire Safety Access and Signage about area of refuge – This is an issue that Public Safety needs to address.
3. Jen Collett presented COACHE data (see page 3) that Sherry Deckman presented to Governance committee on 12/4 and then the follow-up email from Joe Fera to Jen Collett. See email below.
 - a. The COACHE data was reviewed and discussed. The Campus Life and Facilities Committee did not believe that all three domains of Facilities and Work Resources COACH Data – *Classrooms, Equipment, Clerical/Administrative Support* – fell under the purview of this committee. After reviewing Section 2. Standing Committee from the BYLAWS OF THE LEHMAN COLLEGE SENATE, the committee believed that concerns over *Equipment* would fall under the responsibilities of the Library, Technology, and Telecommunications Committee. In regard to the concerns that fell under the domain of *Clerical/Administrative Support* should be addressed by the Budget and Long Range Planning Committee.
 - b. Jen Collett will send an email to Joe Fera, Justin McGovern, and Sherry Deckman regarding the committee's concerns that all three domains did not actually fall under the jurisdiction of the Committee on Campus Life and Facilities
 - c. In terms of the concerns with the classrooms, the survey provides very little information aside from 26.1% of the participants were either "dissatisfied" or "very dissatisfied" with the classrooms, and 17.8% of the participants were 'indifferent' about the classrooms. During our next meeting on February 5, 2020 @ 2pm the committee will begin to construct a survey in an attempt to generate more information in regard to what the specific issues regarding the classrooms on campus. Finally, Rene Rotolo did mention that there is a 'funded capital project to upgrade and replace the ventilators in the classrooms.'

Hi Jennifer.

I hope that you are feeling better!

Today, Sherry presented the Governance Committee with the information and "ask" of the COACHE working group on the issues related to Campus Life & Facilities. The committee agreed (no surprise) that the request does indeed fall under the purview of the Campus Life & Facilities committee. It was understood that you and Sherry would be in contact after today to move forward with the working group's request. It was also understood that Campus Life & Facilities would provide an update to the Senate on this work as it unfolds.

At next week's Senate meeting, the Governance Committee will report on this first meeting. Aside from this, however, Governance will step aside. Our role in the process was to arrange the "marriage" between Campus Life & Facilities and the working group.

If you have any questions or concerns, then please let me know. Again, I hope you are feeling better!

*Best,
Joe*

4. Upcoming Meeting Dates: ALL MEETINGS ARE @ 2PM in SHUSTER HALL B018
 - a. February 5th
 - b. March 4th
 - c. April 1st
 - d. May 6th

Facilities and Work Resources COACHE Data

Classrooms

Response	Lehman N	Lehman %	COACHE N	COACHE %
Very satisfied	6	3.5	4478	12.1
Satisfied	55	31.8	15161	41.0
Neither satisfied nor dissatisfied	33	19.1	6574	17.8
Dissatisfied	54	31.2	7236	19.6
Very dissatisfied	25	14.4	2416	6.5
Decline to answer	0	0	62	0.2
Not applicable	0	0	1065	2.9

Equipment

Response	Lehman N	Lehman %	COACHE N	COACHE %
Very satisfied	9	5.2	4879	13.2
Satisfied	38	22.0	15261	41.2
Neither satisfied nor dissatisfied	37	21.4	7169	19.4
Dissatisfied	50	28.9	5446	14.7
Very dissatisfied	28	16.2	1898	5.1
Decline to answer	1	0.6	103	0.3

Not applicable	10	5.8	2236	6.0
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Clerical/Administrative Support

Response	Lehman N	Lehman %	COACHE N	COACHE %
Very satisfied	16	9.2	7003	18.9
Satisfied	51	29.5	13777	37.2
Neither satisfied nor dissatisfied	36	20.8	6313	17.1
Dissatisfied	44	25.4	6293	17.0
Very dissatisfied	23	13.3	2969	8.0
Decline to answer	1	0.6	106	0.3
Not applicable	2	1.2	531	1.4

Proposed Charge for the Campus Life & Facilities Committee

Facilities and Work Resources: Systematizing support to achieve pedagogical excellence

Scores on the 2019 COACHE Survey indicate that faculty satisfaction with Facilities and Work Resources, specifically in the areas of Classrooms, Equipment and Clerical and Administrative support, have dropped significantly. Excellence in pedagogical practice requires that facilities and work resources meet basic needs such as relevance and usability. Classrooms need to be safe, well lit, and climate-controlled, and outfitted with up-to-date and functioning equipment. Departments need clerical and administrative support to manage these basic needs.

We recommend that the Lehman College Senate Campus Life and Facilities Committee develop a plan to address areas of need identified in the COACHE survey, and improve faculty satisfaction with facilities and work resources both practical and supportive. Surveys or focus groups might be used to collect additional data to deepen understanding about the specifics of faculty dissatisfaction within those areas. We recommend that the committee report to the COACHE Committee by mid-March, 2020 on their findings and plans. The COACHE Committee will be responsible for disseminating findings, plans and recommendations to the President, Provost and college community, although the Campus Life and Facilities committee might wish to provide its own report(s) to the Senate.

